

Morgantown Municipal Bicycle Board

Meeting Minutes
February 6, 2014
Public Safety Building

OPEN ACTION ITEMS:

Responsibility	Action Item
Traci	223. Find out if any WVU sustainability interns are interested in serving on the BB
Damien	224. Organize a meeting between city officials and BB to discuss the Law & Order article that will include Damien, someone from the city manager's office, the police chief, Chip, Gunnar, and Traci
Damien	230. Talk to Fred about BFC sign
Jing	236. Send information to BB about October traffic counts and send a list of other suggested intersections for counts
Traci	239. Email BB to ask who is interested in meeting with Clement Solomon at WVU
Emily, Marilyn, Gunnar	253. Review the education components from the Bike Plan to come up with a proposal for Allstate
Gunnar	256. Will check in with Damien to get the label for the secure bicycle parking that's already installed
Frank	262. Send the WV Connecting Communities Powerpoint from the meeting he attended to the BB
Emily, Damien, Traci, any others?	263. Combined a few old action items (254., 255., 258.) to make a new one that is 'Collect information COW asked for from Oct 2013 presentation': Emily and Damien are working on pulling together what various data collecting methods we can take back to the COW; APBP guidelines will be used to answer questions about secure bike parking that we recommend for zoning, etc. for the COW and Chris Fletcher
Gunnar	264. Lead development of a concise primer for city police officers that explains why bicyclist lane position is important to

	record on accident reports that the officers fill out
Traci	265. Look at what entities can apply for TAP funds and let Ryan Stocking know if a Board of Education would be eligible
Frank	266. Resend delegate names and contact information so BB members can call in support for HB 4304
BB Members Present at 2/6 meeting	267. All will contact the various delegates and/or friends to ask for their support of HB 4304
Jing	268. Will send Provis database information so BB members can take a look at it if they like
Colin	269. Will ask Sara Zegre if she'd like to be the BOPARC rep to the BB and Chris Snider from Wamsley's if he'd like to be on the BB
Traci, Gunnar	271. Will delete projects 6,7, and 8 from individual project list

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The February 2014 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:40 p.m. at the Public Safety Building by Vice Chair Gunnar Shogren with the following members attending:

- Present: Jing Zhang, Frank Gmeindl, Damien Davis, Chip Wamsley, Gunnar Shogren, Traci Knabenshue, Marilyn Newcome, Derek Springston, Colin Dierman, Officer Matt McCabe
- Absent: Andrew Walker, Emily Vasile, Jonathan Rosenbaum
- Visitor: Ryan Stocking

Agenda Item 2 (Last Minute Agenda Items)

None.

Agenda Item 3 (Minutes of Last Meeting)

No changes. Minutes approved.



Agenda Item 4 (Action Items)

Status	Responsibility	Action Item
Open.	Traci	223. Find out if any WVU sustainability interns are interested in serving on the BB
Open.	Damien	224. Organize a meeting between city officials and BB to discuss the Law & Order article that will include Damien, someone from the city manager's office, the police chief, Chip, Gunnar, and Traci
Open.	Damien	230. Talk to Fred about BFC sign
Closed.	Damien	235. Pull counts from his counters and send to BB
Open.	Jing	236. Send information to BB about October traffic counts and send a list of other suggested intersections for counts
Open. Reassigned to Emily.	Traci	239. Email BB to ask who is interested in meeting with Clement Solomon at WVU
Closed.	Emily, Marilyn, Gunnar	253. Review the education components from the Bike Plan to come up with a proposal for Allstate
Open. Combining with other items.	Emily, Damien	254. Volunteered to be the 'count committee' and pull together what various data collecting methods we can take back to the COW
Open. Combining with other items.	Gunnar, Chip	255. Volunteered to pull together examples of secure bicycle parking that we can take back to the COW
Open.	Gunnar	256. Will check in with Damien to get the label for the secure bicycle parking that's already installed
Closed. Changes approved.	Damien	257. Will get an agenda item on the next Traffic Commission agenda to approve our proposed membership changes
Open. Combining with other items.	Traci, Andrew, Jing	258. Will work on parameters for bike parking to share with Chris Fletcher
Closed. He is unable to join us.	Jing	259. He will ask WVU student named Greg if he would like to be on the BB since he came to one of his bike plan input meetings
Closed. See Agenda Item 7.	Emily, Gunnar, Marilyn, Frank, Andrew	260. Will meet as a subcommittee called "Ways to Spend Allstate's Money"
Closed. Sub-group is working on grant.	Derek	261. Will be the TAP rep from the BB to talk about chosen projects to Jeff Mikorski
Closed.	Chip	262. Send the WV Connecting Communities Powerpoint from the meeting he attended to the BB

Agenda Item 5 (Ripe Banana Issues)

Ella Beling has contacted the city about installing bike counters at 2 locations on the Caperton Trail. Jeff Mikorski got it approved through council, and the National Trails Conservancy is sponsoring them. The Conservancy is trying to come up with some North-South connector route information.

Agenda Item 6 (Welcome Officer McCabe/Enforcement)

Officer Matt McCabe was appointed to the BB by the Morgantown Police Chief to periodically attend meetings and assist with enforcement ideas and issues. He explains background of current enforcement practices. The police force uses bicycle cops in the summer, and Officer McCabe says that BB members will be able to go to do traffic checks with those bike officers. WVU bicycle cops are supposed to work with the city to do some things as well. He also explains that cops don't vary from a call to some other incident for a minor traffic offense, so if an officer is responding to a call and sees a bicycle-related infraction, he will not interrupt the call to enforce that issue. Frank mentions that we have several hundred 'rights and duties' cards from the education grant that we can give to the police force to hand out to motorists and cyclists alike. He also explains that the force's records person, Laura, puts in bike and pedestrian accidents into records. Discussion on accidents and lane positions occurs. The group also discusses narratives on accident reports; Officer McCabe points out that new check boxes will not be added and chief may not even have officers trained on how to put that information in a report. The main purpose of accident reports is to establish fault. An action item is created to come up with a concise primer on why reporting lane position is important (Gunnar).

Agenda Item 7 (Allstate Proposal Updates)

Emily reports that the Allstate subgroup proposed a 3 year program and Allstate replied back asking for a 1 year version instead, so the group sent it to the city to give to Allstate.

Agenda Item 8 (TAP Grant Updates)

Ryan Stocking, 'Science Behind Cycling' instructor at WVU, is asking for just under \$20,000 of the state DOH TAP funds for training trails in White Park. He floated the idea to BOPARC, who in turn talked to Travelers Insurance and Traveler's advised them BOPARC against the idea. Because of this, Ryan's new idea is to have University High School apply instead and is asking if that's a good idea and if the BB has any other feedback. Traci offers that she is not quite sure who can actually apply for TAP funds--as in, would it have to be a county board of education that applies? Traci will let Ryan know who can apply for it after checking her materials from the MAP 21 training.

Agenda Item 9 (House Bill 4304)

Frank begins discussion about the bill, and asks what each BB member will do to garner support for it. Frank says he will resend talking points and the bill process. The group brainstorms about who it can call to let them know the bill is up for consideration and to support it. Some ideas discussed are bike shops, race directors, Mylan bike group, Morgantown Multi-sport, Main Street Morgantown, etc.



Agenda Item 10 (MPO Bike Plan Updates)

Jing says that he is still gathering info for the MMPO bike plan, but that he just finished training on Provis, software that compiles long-range transportation plans so that when the DOH is planning a project, they can click on a map on Provis and see what a road's bike status is. He will send the BB the link to Provis.

Agenda Item 11 (Project Reports)

The group reviews the 20 or so projects that were compiled by the BB in Fall of 2012 to see if some of them should be deleted from the list. The group decides to delete projects 6, 7, and 8.

Agenda Item 12 (Vacant Seats on BB)

Colin Dierman will invite a few folks to the board. See action items.

Vice Chairman Shogren adjourned the meeting at 8:53 pm. The next meeting is planned for Thursday, March 6th at 6:30 pm.

Minutes respectfully submitted this date by Traci Knabenshue, 4/1/14.

Attendance:

	O ct 12	N ov 12	De c – 12	Ja n - 13	Fe b 13	M ar ch 13	A pr il 13	M ay 13	A ug 13	Se pt 13	O ct 13	N ov 13	Fe b 14
Dierman, Colin	X	X		X									X
Gmeindl, Frank	X	X	X	X		X	X	X	X	X	X	X	X
Knabenshue, Traci	X	X	X			X	X	X	X	X	X	X	X
Matt McCabe													X
Newcome, Marilyn	X			X		X	X	X			X	X	X
Rosenbaum, Jonathan	X	X	X	X		X	X	X	X	X	X	X	
Shogren, gunnar	X	X	X	X		X	X	X	X	X	X	X	X
Springston, Derek	X			X		X	X		X		X	X	X
Vasile, Emily						X	X	X	X	X	X	X	
Walker, Andrew	X		X	X		X	X					X	
Wamsley, Chip	X	X	X	X		X	X		X	X	X	X	X
Zhang, Jing						X	X		X	X	X	X	X

X=Present

Blank = Absent

